



**STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT**

2014-459  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Public Safety / Halawa Correctional Facility  
*Name of Requesting Department*

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 11-Mar-14	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.</p> <p>The emergency situation involves a threat to health, welfare, and safety of inmates and staff due to the Halawa Medium Special Holding not having hot water to all inmate cells, showers, Administrative, Medical and Staff Dining areas. It poses a potential health hazard in the inmate housing areas with the added potential of spreading germs and bacteria without the use of warm or hot water for hand washing, showering, laundering, dishwashing and cooking. It also poses a health and welfare issue in the segregated units (Medical and Special Holding) that are air conditioned/cooled 24/7, to shower with cold water resulting in some inmates choosing not to shower because of the discomfort. It poses a sanitary hazard with the Staff Dining area and Medical Unit being unable to cleanse dishes, and hands properly without hot/warm water.</p>	
4. Vendor/Contractor/Service Provider Name: Western Pacific Mechanical, Inc.	5. Amount of Request: \$ 28,120.40
<p>6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.</p> <p>Plumbing Contractor-Western Pacific Mechanical (WPM) called in to inspect, assess and troubleshoot hot water issues for HMSF-SHU. WPM found existing solenoid valves and gate valves in-operable and possibly clogged. These old valves are stopping and/or restricting the water flow as some are stuck in semi-closed and/or closed positions. Also needed is to include replacement of old existing ten (10) shower mixing valves for SHU shower stalls as they were also found in-operable by plumbing contractor. The cost proposal is to replace ALL old, in-operable mixing valves and connecting gate valves with NEW valves.</p>	
<p>7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.</p> <p>Western Pacific Mechanical, Inc., was the vendor selected based on their experience with doing plumbing, repair work, and major renovation work on past projects and trouble calls at the facility. For example the Special Need Facility water main repair with Ikaika Builders, Halawa Medium Security Facility shower pan repairs, Halawa Correctional Facility piping repairs, and Backflow preventer replacement.</p> <p>No competition was conducted as practicable because of the urgency to restore hot water, also this vendor has experience and familiarity with the facility which also negated time for security clearances, and the availability to commence the job.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Marc S. Yamamoto <sup>81K 9/12/14</sup> PR	ASO-PC	(808)587-1215	marc.s.yamamoto@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.**  
**I certify that the information provided is to the best of my knowledge, true and correct.**

  
Department Head Signature

3/13/14  
Date

**For Chief Procurement Officer Use Only**


Chief Procurement Officer (CPO) Comments:

Deterioration of pipes, valves, other plumbing equipment & fixtures, due to age occurs over a period of time, and repair or replacement should be procured on an anticipated, timely manner utilizing normal procurement methods. Emergency procurements are to address unanticipated serious situations that require immediate action by a governmental agency that may affect the health and safety of the general public or employees. However, with the passing of time, the situation has elevated to an urgent situation and any further delay would have resulted in potential health risk to employees and inmates. Your agency should consider maintenance/prevention programs in place to alert for possible damages to avoid similar 'emergency' situations. Future request of this nature will be considered procurement violations due to PSD failure to take appropriate precautionary measures in a timely manner. If there are any questions, please contract Bonnie Kahakui at 587-7402, or [bonnie.a.kahakui@hawaii.gov](mailto:bonnie.a.kahakui@hawaii.gov).

☒ Approved

☐ Disapproved

☐ No Action Required

  
Chief Procurement Officer Signature

5/1/14  
Date